**Evaluation of the trainee:**

Please choose grade from 1 to 5 (1 – very bad, 5 very good)

Placement / Assignment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicability of knowledge and results to the needs of the organization | 1 | 2 | 3 | 4 | 5 |
| Method of working while performing the assignment | 1 | 2 | 3 | 4 | 5 |
| Results | 1 | 2 | 3 | 4 | 5 |

Attitude towards work

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Self-employment | 1 | 2 | 3 | 4 | 5 |
| initiative | 1 | 2 | 3 | 4 | 5 |
| Responsibility | 1 | 2 | 3 | 4 | 5 |
| Involvement | 1 | 2 | 3 | 4 | 5 |
| Speed of work | 1 | 2 | 3 | 4 | 5 |
| Planning | 1 | 2 | 3 | 4 | 5 |

Social skill

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Contact with staff members | 1 | 2 | 3 | 4 | 5 |
| Contact with executives | 1 | 2 | 3 | 4 | 5 |
| Contact with external people | 1 | 2 | 3 | 4 | 5 |
| Adaptation to organization rules | 1 | 2 | 3 | 4 | 5 |
| Students’ capacity to integrate with organization and foreign cultures | 1 | 2 | 3 | 4 | 5 |

Personal qualities

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Flexibility | 1 | 2 | 3 | 4 | 5 |
| Creativity | 1 | 2 | 3 | 4 | 5 |
| Criticism towards own work | 1 | 2 | 3 | 4 | 5 |
| Willingness to receive own work or attitude | 1 | 2 | 3 | 4 | 5 |
| Persuasiveness | 1 | 2 | 3 | 4 | 5 |
| Handling work pressure | 1 | 2 | 3 | 4 | 5 |

|  |
| --- |
| **The receiving institution**  Responsible person’s signature Date: |

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